



Admissions|Eastend College London

Application form

Please read this form carefully before completion. Complete ALL sections in BLOCK CAPITALS in BLACK INK, and attach certificates/other required documentation. You can also apply online @ www.londonprocollege.com/apply.

1. APPLICANT DETAILS.

Surname/Family name		Male <input type="checkbox"/>	Female <input type="checkbox"/>
Previous Surname/Family name		Title: Mr/Mrs/Miss/Ms/Other	
First/Given name(s)			
Date of Birth (dd-mm-yy) _ _ / _ _ / _ _		Nationality Country of birth.	
If you have previously applied to/ studied with Eastend College London, please provide your Student ID number (SID)			
<i>Permanent home address:</i>		<i>Correspondence address if different</i>	
House name/number		House name/number	
Street		Street	
City/Town		City/Town	
Country		Country	
Postcode		Postcode	
Tel (inc STD code)		Tel (inc STD code).....	
Mobile number			
Email address			
<i>This will be the main method of communication with applicants, please ensure details are legible and accurate.</i>			
In which country do you have an unrestricted right to reside/live?			
Have you been resident in the UK/ other EU member state for the last 3 years?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you currently living in the UK?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please specify your visa status:			

2. COURSE OF STUDY APPLIED FOR:

Name of course (including award title e.g. HND,HNC, etc.):
Mode of study: Full time <input type="checkbox"/> Part time <input type="checkbox"/> Online Learning <input type="checkbox"/>
Proposed start date _ _ _ _ Month _ _ _ _ Year

3. FEES INFORMATION

You must give details of who will be paying your fees. A sponsor is defined as a company or other organisation and does not refer to a private individual, such as a member of your family.

Who is expected to pay your fees? Yourself <input type="checkbox"/> Sponsor <input type="checkbox"/>
Name and address to which invoice is to be sent (if different from above)
.....
..... Post Code

4. EDUCATION

Please give details of all Schools/Colleges/Universities attended and current years together with dates.

Secondary/Further/Higher Education

For LPC use only.
SID:

Name of Secondary School/College/University	Address	Dates Attended From (mm/yy) To (mm/yy)

5. EDUCATIONAL QUALIFICATIONS: please list all completed **and** partially completed academic qualifications in date order, specifying the subjects studied and the grades achieved. Please ensure that copies of your certificates are provided with your application; including official translations if qualifications are not in English.

Educational Qualifications

Subject	Level (eg IGCSE, IB, BA, MSc)	Grade	Date (mm/yy)

English Language Qualifications

Title of qualification	Awarding body (and verification ID for TOEFL and IELTS)	Grade (including scores for individual skills if applicable)	Date (mm/yy)

Qualifications currently being studies (award pending)

Subject	Level (eg IGCSE, IB, BA)	Date (mm/yy)

For international applicants only.

Have you previously studied in the UK? Yes ☐ No ☐

Are you intending to undertake English Language studies with

Eastend College London before commencing your degree program? Yes ☐ No ☐

6. EMPLOYMENT Please give details of current and previous employers, together with dates. If the course you are applying for requires professional/work experience as part of the entry criteria, please provide details of your employment on a separate sheet of paper (such as a curriculum vitae which should include an outline of the responsibilities associated with each position).

Organisation	Position held and summary of responsibilities	Dates	
		From (mm/yy)	To (mm/yy)

7. STATEMENT IN SUPPORT OF APPLICATION *This section must be completed.* You should state why you want to undertake this course, any relevant experience, skills and attributes, and your long term goals.

Continue on a separate sheet if required

8. REFERENCE All applicants must provide one reference. The referee should be a course tutor if you have been in education within the last two years or your current or most recent employer. Candidates applying on the basis of work experience must provide at least one reference from their most recent employer. The referee should not be a friend or family member. References must be provided on letter headed paper, signed and dated.

Name of referee 1	Name of referee 2
Organisation	Organisation
Relationship to you	Relationship to you.....
Reference enclosed <input type="checkbox"/> Reference to follow <input type="checkbox"/>	Reference enclosed <input type="checkbox"/> Reference to follow <input type="checkbox"/>

Please tell us where you found out about this course

.....

9. SUPPORT REQUIREMENTS: Please complete this section if you have any learning support/mobility requirements. If you require further advice please contact Student Services at Eastend College London.

Do you have a disability, medical condition or require learning support? Yes ☐ No ☐

If yes, please name and give brief details; our Student Support Service will contact you. Note that we will require documentary evidence of the above in order to make adjustments to the learning environment for you.

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10. DECLARATIONS

Do you have any unspent criminal convictions? Yes ☐ No ☐

A criminal record will not necessarily be a bar to obtaining a place at Eastend College London.

A satisfactory Criminal Records Bureau disclosure will be required for successful applicants to courses which include placements where students work with children or vulnerable adults.

Data Protection Act 1998

I agree to the College processing personal data contained in this form or other data which the College may obtain from other people. I agree to the processing of such data for any purposes connected with my studies or my health and safety whilst on the premises or for any legitimate reason including communication with me following the completion of my studies.

In addition, I agree to the College processing personal data described as "Sensitive Data" within the meaning of the Data Protection Act 1998, such processing to be undertaken for any purposes as indicated in the declaration above.

If my employer/sponsor is supporting my studies by paying my fees/allowing me study time I agree to my employer/sponsor being informed of the progress of my application and of my studies if I am accepted onto the course.

Agent Referral

To be completed if applying with the assistance of an overseas recruitment agent

I confirm that I give the following Eastend College London Recruitment Partner authorization to discuss my application with staff at the College, and receive correspondence from Eastend College London on my behalf.

Company Contact Person.....

Email Telephone Number

Declaration

I certify that, to the best of my belief, the information I have provided is complete and true.

Signature of Applicant **Date**.....

Signature of Guardian **Date**.....

if applicant is under 18 years

Please return this completed form with photocopies of the following documentation by email attachment to admin@eastendcollege.org or by post to:

Eastend College London, 252-262 Romford Road London E7 9HZ

- Qualification certificates (as specified in section 5).
- References (as specified in section 8).
- Proof of name change (if applicable)